

# Learning and Curriculum Associate

**JOB TYPE:** Full-time

**LOCATION:** Bangalore

**SALARY:** Competitive as per market rates (depending on qualification & experience)

## WHO WE ARE

Noora Health's mission is to improve outcomes and strengthen health systems by equipping family caregivers with the skills they need to care for their loved ones. Founded in 2014, Noora Health turns hospital hallways and waiting rooms into classrooms by tapping into the most compassionate resources available for the patient's care: their own family.

With the support of six state governments in India, the Government of Bangladesh, and large private hospital systems, Noora Health has trained more than two million caregivers across 329 facilities. In a cohort of patients, the program reduced post-surgical cardiac complications by 71%, maternal complications by 12%, newborn complications by 16%, and newborn readmissions by 56%.

Noora Health was honored as a [TED 2022 Audacious Project Grantee](#) and recipient of the [2022 Skoll Foundation Award for Social Innovation](#). Featuring Edith Elliott and Shahed Alam, our Co-Founders and Co-CEOs, Noora Health's mission took the spotlight at [TED 2022](#) and was also featured in a [2022 Skoll video](#).

## WHAT YOU WILL DO

Lead efforts to design, implement, and operate monitoring processes for end-to-end

## monitoring of key programs

- Coordinate logistics for internal learning initiative which includes scheduling, documentation, organizing stationary, setting up zoom links, etc.
- Design and develop presentation desks, template design, ideas for interactivity
- Collaborate within internal teams to identify topics for capacity building throughout the organization
- Building out the schedule in consultation with the department leads
- Research potential speakers who we can bring into the organization
- Coordinate with external speakers and consultants to scope out topics and sessions
- Support in communication, implementation, and documentation of learning sessions (e.g. speaker series, deep-dive sessions)
- Ideate and implement attendance tracking, engagement processes, and participation recognition
- Collect feedback on sessions and suggest possible iterations on the larger learning experience for Noorans and external facilitators alike

## **WHAT WE ARE LOOKING FOR**

- A Bachelor's degree in any field, but preference for public field, social sciences or adjacent fields
- Experience in working with any reputed NGO or other relevant institution
- Past experience with event management or curriculum development or project management
- This role is aimed at professionals who are strongly motivated to solve important global health challenges and are dedicated to the social and development sector and health equity
- Experience of at least 1-3 years in roles which includes learning and development, event management, or curriculum development
- Excellent document/report writing skills in English
- Comfortable working on google docs, google sheets, slack, gmail, calendar scheduling, and notion
- Outstanding communication skills and ability to work seamlessly as part of a diverse team including designers, analysts, and educators from India and overseas



## **WHAT WE VALUE**

At Noora Health, we value diversity, equity, and inclusion, and we understand the value of developing a team with different perspectives, educational backgrounds, and life experiences. We prioritize diversity within our team, and welcome candidates from all gender identities, castes, religious practices, sexual orientations, and abilities – among many others. We encourage people from all backgrounds to apply for positions at Noora Health.

## **HOW TO APPLY**

Email the following materials with the subject line **Learning & Curriculum Associate** to **[people@noorahealth.org](mailto:people@noorahealth.org)**

- A one-page cover letter describing your interest in the position and background.
- An updated resume, including languages spoken and relevant experiences.