



Training Manager-Punjab

JOB TYPE: Full-time

No. OF VACANCIES: 1

LOCATION: Punjab (preferably a resident of Chandigarh), but the work involves traveling pan India when required.

TEAM: Training

SALARY: Competitive

WHO WE ARE

Noora Health's mission is to improve outcomes and strengthen health systems by equipping family caregivers with the skills they need to care for their loved ones. Founded in 2014, Noora Health turns hospital hallways and waiting rooms into classrooms by tapping into the most compassionate resources available for the patient's care: their own family.

With the support of six state governments in India, the Government of Bangladesh, and large private hospital systems, Noora Health has trained more than two million caregivers across 329 facilities. In a cohort of patients, the program reduced post-surgical cardiac complications by 71%, maternal complications by 12%, newborn complications by 16%, and newborn readmissions by 56%.

Noora Health was honored as a [TED 2022 Audacious Project Grantee](#) and recipient of the [2022 Skoll Foundation Award for Social Innovation](#). Featuring Edith Elliott and Shahed Alam, our Co-Founders and Co-CEOs, Noora Health's mission took the spotlight at [TED 2022](#) and was also featured in a [2022 Skoll video](#).

WHAT YOU WILL DO



Noora Health's goal is to expand its current work in India and to serve patients where we will develop, launch and implement a context-specific, needs based, interactive, and adaptable intervention. As a Training Manager you will design, develop and deliver training in Punjab, Himachal Pradesh, Haryana states mainly and also support training elsewhere based on the need. You will also work closely with the training team based in Bengaluru, supporting them in any project requiring your need. You are, based on the need, expected to work closely with the implementation teams of the respective states in ensuring successful implementation, monitoring and supervision of the flagship program called the Care Companion Program (CCP).

- Designing, developing and delivering training.
- CCP quality improvement through handholding and booster training.
- Motivating and engaging the trainers through in-person visits and virtual platforms
- Managing LMS/CMS platforms.
- Writing training manuals.
- Managing Noora Trainers (if any).
- Contributing to the training team's strategy planning.
- Seek current training methods and best practices to facilitate training.
- Extensive knowledge of Instructional Designing (ID), Course designing, Curriculum Development and Adult learning principles and teaching techniques.
- Able to build learning modules and courses on LMS/CMS platforms.
- Effectively organize and manage multiple training initiatives simultaneously.
- Making an attractive powerpoint presentation.
- You will be expected to work in the urban and rural health facilities both in the public and private sectors. Both environments are crucial in our ability to scale, and we need our training manager to possess the graces required to adapt.

Additional roles and responsibilities :

- Supporting the medical team in content development.
- Supporting the design team in design projects and translation works.
- Partnering with the research team for training related studies.

WHAT WE ARE LOOKING FOR

- Experience of 5 - 7 years. Minimum 3 years of training experience is preferred with exceptional problem-solver and leadership abilities.
 - Bachelor degrees- Medical Sciences / Nursing / Public Health.
 - Master degrees- Nursing / Public Health
 - Experience in Public Health is preferred.
 - Must be fluent to read/write/speak in English, Punjabi, Hindi & knowledge of Haryanvi & other languages will be an added advantage.



- Ability to fit in and be a team player with excellent communication skills
- Be an independent and creative thinker able to take projects through to completion
- Be able to fit well both inside an office space and outside in the field health facilities. You should be able to problem solve independently at the ground level.
- Diplomacy, humility, confidence are all important traits.
- Ability to innovate to handle challenges and to improve upon training efficiencies.
- Willing to travel to remote places within the country and abroad when required.
- Ability to work with state implementation teams and support them in their training needs
- Basic computer skills- email, G-drive, windows office, handling accessories like projectors, speakers etc.
- Confident leadership skills necessary to build capacity of the teams members

HOW TO APPLY

Email the following materials with the subject line **Training Manager** to people@noorahealth.org to apply

- A one-page cover letter describing your interest in the position and background
- An updated resume, which includes languages spoken and relevant experiences
- Some samples of your work [2+ would be nice] and portfolio